

## **CUE Guidelines for SIS**

You must enroll in the course “CAES1000 Core University English” (CUE) in either the first or second semester of your first year of study unless you have been officially granted exemption from / advanced standing for CUE (Please check with your home Faculty in relation to the criteria and application procedures for CUE exemption / advanced standing). If you are in the process of applying to be exempted from the course, you should complete the necessary application procedures as early as possible. You are advised to enroll in one of those classes offered in the second semester if the application process is not completed by the end of August 2021. If you are enrolled in a class in the first semester, please attend all the sessions of the class as scheduled and submit all the assignments as required until your application for CUE exemption is successful.

### **Enrollment Arrangements**

You must sign up for a CAES1000 class during the course enrollment period, i.e. August 20, 2021 (10:00 am) - August 26, 2021 (4:00 pm).

Each CAES1000 class has a quota of 20 and the Student Information System (SIS) approves students’ enrollment requests by auto-balloting. Thus, there is no guarantee that you will be allowed to enroll in the class you have selected.

Please check your course selection results periodically, and if you fail to enroll in your selected class, please choose another timeslot until you can enroll in a class successfully. If you don’t sign up for any class during the course enrollment period, the SIS system will automatically assign you a class randomly after the course enrollment period ends. Please check with your home Faculty on your status if you believe you have been granted exemption/ advanced standing but have been assigned a CAES1000 class subsequently.

You can change your CAES1000 class freely during the first week of the add/drop period during the first and second semester (i.e. until 4pm on September 15, 2021 in the first semester, and 1pm on January 31, 2022 in the second semester (provisional)). Please attend sessions of your original class until your application for class change has been approved. The SIS system will perform random class assignment to those who have attained Level 3 or Level 4 in HKDSE English Language, or equivalent, and do not have any CUE course enrollment. You can no longer change your CUE enrollment after the above-mentioned deadline. Please refer to the course video <https://youtu.be/sSA6oqQXYsY> and the course website at <https://learning.hku.hk/caes1000/> for more details of the course and the procedures of changing class groups at this stage.

### **Students Seeking Applications for Advanced Standing / Exemption**

For exemption criteria and application procedures, please refer to the section below. Eligible students will be informed of application details by the School directly.

If your exemption / advanced standing application result is not available by the end of August 2021, you should enroll in one of those classes offered in the second semester. Or else, you will be auto-enrolled in a class in the first semester and expected to attend all the sessions of class as scheduled and submit all the assignments as required until the exemption / advanced standing result is granted.



## Exemption from CAES1000 Core University English (applicable to the September 2021 intake)

Students admitted through the non-JUPAS/International Admissions or Mainland Admissions Scheme are eligible to apply for exemption from the CUE requirement with any one of the following qualifications:

- holder of a Bachelor's degree from an English-medium university
- achieved Grade A or above in English Language GCE Advanced Level (AL)/ Advanced Subsidiary Level (ASL)
- achieved an overall IELTS score of no less than 7 AND with all sub-scores no less than 6.5 on the Reading, Speaking, Listening and Writing Tests
- achieved an overall TOEFL Internet-based test score of no less than 94 AND no less than a 24 on the writing, a 20 on the speaking, a 20 on the listening, AND a 19 on the reading sections
- achieved in International Baccalaureate (IB) Grade 4 or above in English A1/ English Language A/ English A: Literature/ English A: Language and Literature (HL); or Grade 5 or above in English B/ English Language B (HL); or Grade 5 or above in English A1/ English Language A/ English A: Literature/ English A: Language and Literature (SL)
- achieved Grade 4 or above on the Advanced Placement (AP) English Language/ English Language and Composition/ English Literature and Composition Test
- achieved a NEW Scholastic Aptitude Test (SAT) score of 35 or above on both the Writing & Language Test and Reading Test (from 2016)
- achieved Grade B or above in H1 General Paper at the Singapore GCE A-level
- achieved Grade A or better in English language at Malaysia SPM examination
- achieved Grade A2 or better in Malaysia UEC-Senior English Language
- attained merit (3 points) or above in each set of credits in New Zealand NCEA Literacy (10 credits made up of 5 credits in reading and 5 credits in writing)
- achieved a score of 95% or better in English at All India Senior School Certificate Examination / Higher School Certificate
- achieved a final score of 90% or better in English at Grade 12 Canadian high school curriculum.
- achieved Grade B or better in English Language at Sri Lanka Ordinary examination
- achieved a score of 90 or better in English in the Russian Unified State Exam (Единый государственный экзамен, ЕГЭ, Yediniy gosudarstvenniy ekzamen, EGE)
- Academic Speaking and Writing test conducted by the Centre for Applied English Studies (CAES) for students who have not taken any of the above tests (*Note: When applying to take the Academic Speaking and Writing Test, students should provide evidence that they were admitted to the University using qualifications other than those included in the list. If any applicants fail to provide any evidence that they were admitted to HKU using qualifications other than those included in the list provided by CAES, the CAES assessor has the rights not to allow the applicant to take the test. The School Office will relay your information to CAES. You will be notified of the arrangement of the Academic Speaking and Writing Test by CAES direct in due course.*)

Please submit your exemption application via the following link **on or before HKT23:59 August 1, 2021 (Sunday)**: [https://hku.au1.qualtrics.com/jfe/form/SV\\_aXy34Uo54ajegn0](https://hku.au1.qualtrics.com/jfe/form/SV_aXy34Uo54ajegn0). **Late application or application with insufficient information will NOT be processed.**

(\*\*Freshmen who have received and/or accepted their admission offer on or after July 30, 2021 will receive notice for application from the HKU Business School Office separately.)

If exemption is granted, students **must** take an elective course in lieu of CUE.

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### Freshmen admitted through JUPAS with Level 5 or above in HKDSE English Language

Students admitted through JUPAS who have achieved Level 5 or above in HKDSE English Language will be automatically exempted from the CUE requirement, and CUE is optional.

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For any enquiry, please contact us by email at [fbe.ugenquiry@hku.hk](mailto:fbe.ugenquiry@hku.hk).